



Re: Textbook adoption information for 2024/2025

Dear Deans, Associate Deans, and Deans of Academic Success,  
(all faculty have been Bcc'd on this message)

As we transition to Follett as our new bookstore operator, we would like to share the textbook adoption information and deadlines for the next full academic cycle. We ask that you share this information with the appropriate faculty and staff in your department(s) who are involved in the textbook selection and ordering process. If you have any questions, please do not hesitate to ask!

Textbook Adoption deadlines

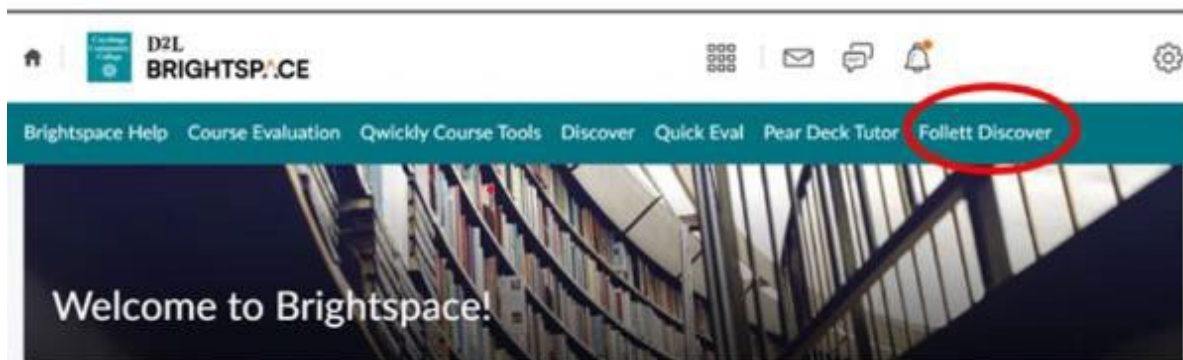
Semester	Textbook Adoption Deadlines	Tri-C Textbook Access Deadlines
Fall 2024	July 19, 2024	July 19, 2024
Spring 2025	October 15, 2024	October 15, 2024
Summer 2025	March 22, 2025	March 22, 2025
Fall 2025	April 15, 2025	April 15, 2025

Fall 2024 Term	Tri-C Textbook Access Student Opt-Out Deadlines	Non-Access Textbook Refund Deadlines - 100%
16-week and 8-week term	September 2, 2024	September 2, 2024
14-week term	September 16, 2024	September 16, 2024
12-week term	September 30, 2024	September 30, 2024
2 <sup>nd</sup> 8-week term	October 28, 2024	October 28, 2024

*\*These dates are selected in order to provide students with book information as they register for classes. Identifying textbooks prior to registration is an important compliance requirement for Tri-C.*

Follett Discover is Live – Adoptions made easy!

Take the link in D2L – BRIGHT SPACE TO FOLLETT DISCOVER



We would also like to introduce Kym Redden as our new Course Materials Market Manager. Kym brings over five years of course materials management experience from multiple universities. She will be overseeing course materials operations at all four Tri-C campuses and will help to coordinate the Tri-C Books program, adoptions, ordering textbooks, and any other course materials needs you may have. She is happy to email or meet virtually to discuss any questions you have about your materials or interest in joining the Tri-C Books program, you can contact Kym at [Kym.Redden@tri-c.edu](mailto:Kym.Redden@tri-c.edu)

### **Campus Bookstore Contact Info**

#### **West**

Pamela Stawicki-Redmond

Store Manager

[pamela.stawicki-redmond@tri-c.edu](mailto:pamela.stawicki-redmond@tri-c.edu)

Phone: 216-987-5550

#### **Metro**

Sarah Verba

Store Manager

[sarah.verba@tri-c.edu](mailto:sarah.verba@tri-c.edu)

Phone: 216-987-3453

#### **East**

Chelsea Cook

Store Manager

[chelsea.cook@tri-c.edu](mailto:chelsea.cook@tri-c.edu)

Phone: 216-987-2070

#### **Westshore**

Garrett Dort

Store Manager

[garrett.dort@tri-c.edu](mailto:garrett.dort@tri-c.edu)

Phone: 216-987-3908

Bruce Tillberg

Assistant Store Manager

[bruce.tillberg@tri-c.edu](mailto:bruce.tillberg@tri-c.edu)

#### **Store Operations**

Jessica Manfroni

Market Leader

[jessica.manfroni@tri-c.edu](mailto:jessica.manfroni@tri-c.edu)

#### **Course Materials**

Kym Redden

Course Material Market Manager

[Kym.Redden@tri-c.edu](mailto:Kym.Redden@tri-c.edu)