# Gen 1070 Resource Site for Brightspace Course Package

The Gen 1070 Brightspace course package is available in the FYE Gen 1070 Faculty Resource Site. You can enroll in the resource site, download the course package, and import it into a Brightspace course site. The content in the course package is the most up-to-date version of the Gen 1070 curriculum and includes the following:

- Complete Trek Guide PDF (2024 version)
- Brightspace modules for each Trek Guide Chapter containing:
  - Video introduction to the chapter featuring Tri-C students
  - PDF of the Trek Guide Chapters
  - Activities sub-module with all Trek Guide activities included as Assignments
- Pass/No Pass Grade Scheme
- Required Assignments in the Grade Book
- How-to-Article link to edit Assignments, making them visible and adding them to Grade Center

# **Quick Summary**

- 1. Enroll in the FYE Gen 1070 Faculty Resource Site.
- 2. Download the course package.
- 3. Import the course package into a Brightspace course.

## **Enroll in FYE Gen 1070 Faculty Resource Site**

#### Step 1: Login to Brightspace

Select Brightspace LMS on the Blackboard/Brightspace for Faculty card in My Tri-C Space.



#### **Step 2: Select Discover**

From the Brightspace Home Page, select Discover. Tip: If you have been working in a course site, make sure to navigate back to the Tri-C Home Page using the Home icon to see the Discover link.



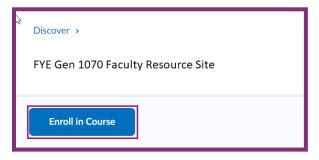
#### Step 3: Find a Course

All self-enroll sites will show up as tiles. You can search for the FYE Gen 1070 Faculty Resource Site by name using the search bar at the top by entering a search term and selecting the magnifying glass icon.

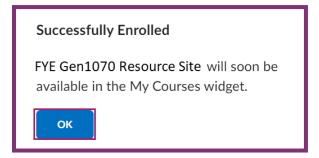


#### Step 4: Select Enroll and Select OK

Select the Enroll in Course button.



Select OK.



#### You are now enrolled in the course as a student.

Explore the chapter modules to see the content and activities, which are set up as Assignments. In the course package that you download and import, the only Assignments that are visible are the required assignments: the Educational Autobiography, the Academic Plan, and the Amazing Library Race. These assignments have been added to the Grade Center as well.

# Download the FYE Gen 1070 course package

Step 1: In the FYE Gen 1070 Faculty Resource Site, select the module titled Download the FYE Gen 1070 Course Package Here



#### Step 2: Select the file link to download the course package



The file will download to your computer in the Download folder, unless you have selected a different location. The file will appear when it is done downloading.



## Import the course package

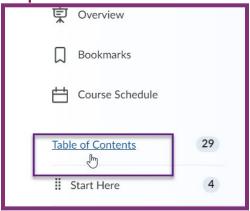
Step 1. Enter the Brightspace course where you need to add the content.

Using a Sandbox site is recommended. See the <a href="Create a Sandbox Course">Create a Sandbox Course</a> document for directions.

Step 2. Select Content on the Navigation Bar.



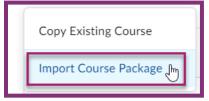
Step 3. Select Table of Contents from the course menu.



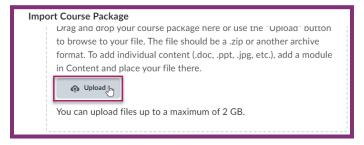
Step 4. Select Import Course



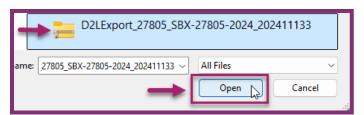
#### Step 5. Select Import Course Package



# Step 6. Upload the course package zip file Select the Upload button.



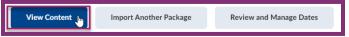
Navigate to the zip file on your computer. (Check the Downloads folder.) Select the file and select Open.



#### **Step 7. Select Import All Components**



#### Step 8. Select View Content to work on your course.



# **Next Steps**

Once you have the course package imported, use the <u>FYE Gen 1070 Course Assignment Resources</u> directions to make edits to the Assignments you want to use in the course.

Upload your syllabus in the Start Here module using the Upload/Create > Upload Files option.

Edit the Instructor Information widget on the Course Home Page.

# **Need Help?**

For assistance with your FYE Gen 1070 Brightspace questions, contact a member of the Instructional Design team or the help desk. To make sure your question is answered quickly, please use our <u>Faculty Support Flow Chart</u> to contact the correct person or department. Get help from the Instructional Design Team by booking a <u>virtual appointment</u> or visiting our <u>webpage</u>.