FYE Gen1070 Course Assignment Resources

Quick Summary

The FYE Gen 1070 Training and Curriculum Committee has worked with the Instructional design team to create a Gen 1070 Course Package in Brightspace that reflects the official course curriculum. Please download the course package and import it into a Brightspace Sandbox that you request.

Once you import the course package, you are ready to make the Brightspace course site your own by introducing yourself, uploading your syllabus, and editing the assignments by doing the following:

- Change Visibility of desired Assignments
- Add Assignment Point Values
- Add Assignments to the Grade Book

Assignment Information

The following assignments are mandatory for FYE:

- Chapter 1: Educational Autobiography
- Chapter 2: Academic Plan
- Chapter 5: The Amazing Library Race

Visibility of Assignments

Mandatory assignments for FYE are visible by default in the Gen 1070 Course Site as those assignments must be completed by all Gen1070 students.

Assignment Point Values

All mandatory assignments for FYE have been set to 50 points, and all non-mandatory assignments are set to be ungraded.
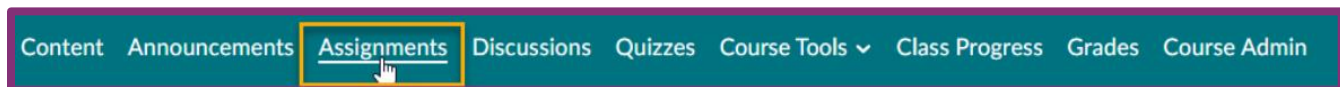
Assignments in the Gradebook

All mandatory assignments for FYE have been added to the gradebook, and all non-mandatory assignments are not in the gradebook.
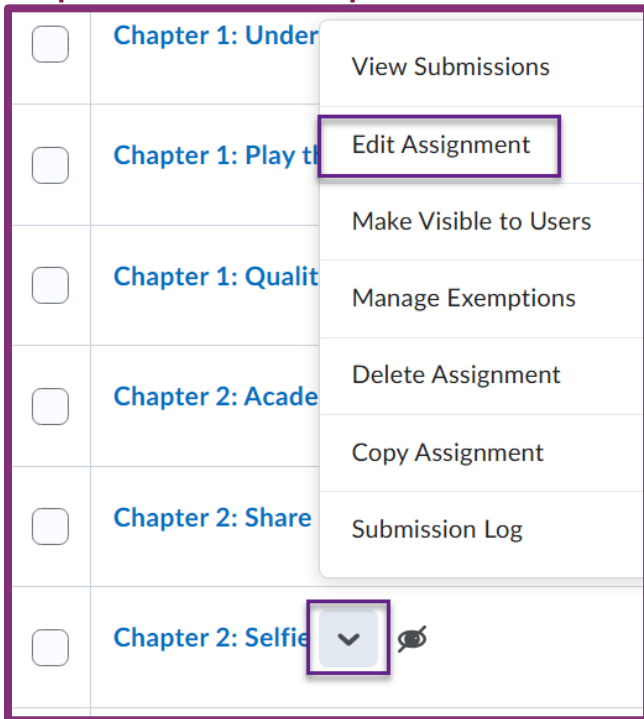
Editing Assignments

Step 1: Select Assignments on the Navbar.

Content   Announcements   Assignments   Discussions   Quizzes   Course Tools ˅   Class Progress   Grades   Course Admin
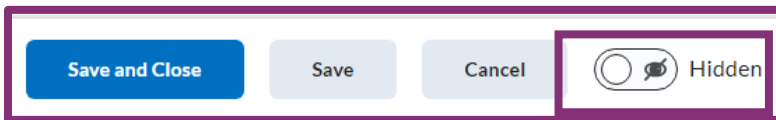
Step 2: Select the drop-down arrow and then select Edit Assignment.
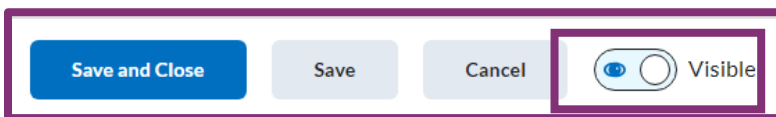

Change the Visibility of an Assignment

All activities from the TREK guide have been added to the submodule "activities" for each chapter. To use an activity in your course it will need to be unhidden from the students.

Step 1: Select the "slashed eyeball" icon that is in line with the activity.

Step 2: Select the toggle to toggle the assignment from hidden too visible.
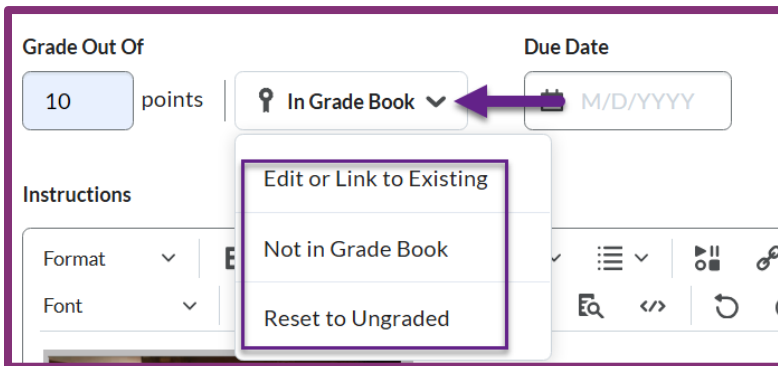
Change the Point Values of an Assignment:

Point values can be adjusted for mandatory or optional assignments. Enter the desired point value for the assignment in the "Grade Out Of" box.

Add an Assignment to the Gradebook:

When a point value is assigned to an assignment it will automatically be in the gradebook.

To add an assignment to the gradebook or make an assignment ungraded select the drop-down arrow and choose the desired gradebook option.
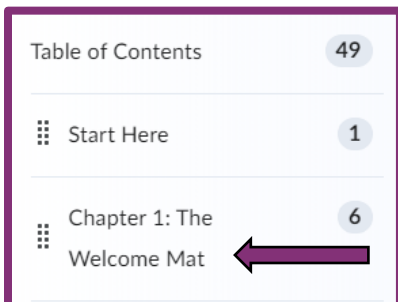

To save changes to the assignment visibility, point values, or gradebook status select "Save and Close" when editing is finished.
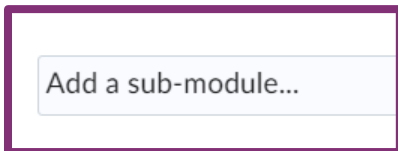
Create an Additional Submodule

Each chapter for FYE has an "Activities" submodule. For consistent page organization when adding additional activities or material, you can create another submodule to house the information.

Create a submodule within a module

Step 1: Navigate to the desired module where the submodule will go.

Step 2: Scroll to the bottom of the module and select Add a sub-module...

Step 3: Name your desired sub-module and click "Enter".

Once complete a pop up at the bottom of the screen will say "Module added successfully" and the sub-module will appear within the module.

Contact the Instructional Design Team for assistance with your Gen1070 Course.

Additional Resources

Below are additional links to helpful How-to documents. View the full list of How-to articles [here](#).

[Navigate Course Home Page](#)

[Use the Course Navigation Bar](#)

[Import a Course Package into Brightspace](#) (to import Course Package)

[Course Copy / Import](#) (import Sandbox CRN, option 1)

[Import selected Items from one Brightspace course to another](#) (import Sandbox to CRN, option 2)

[Create an Assignment](#)

[Create an Extra Credit Assignment](#)

[Set up Grades](#)