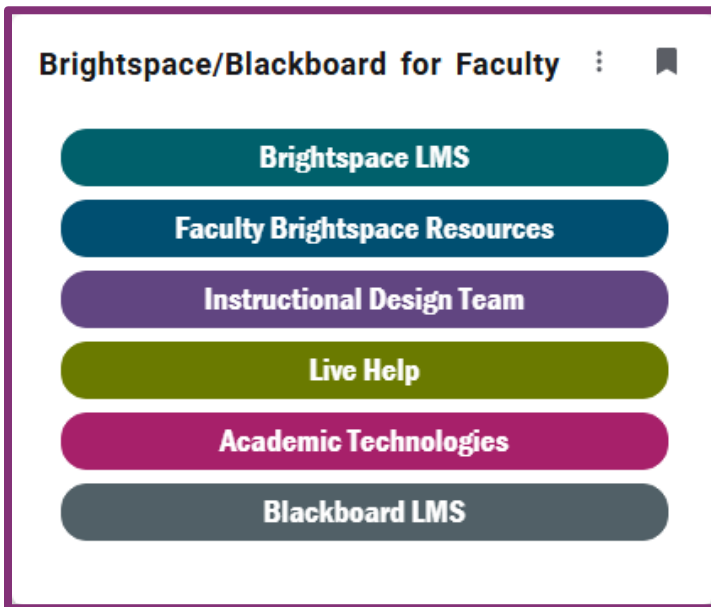# Create a Sandbox Course

Quick Summary

This article will explain the steps for creating a sandbox course in Brightspace.
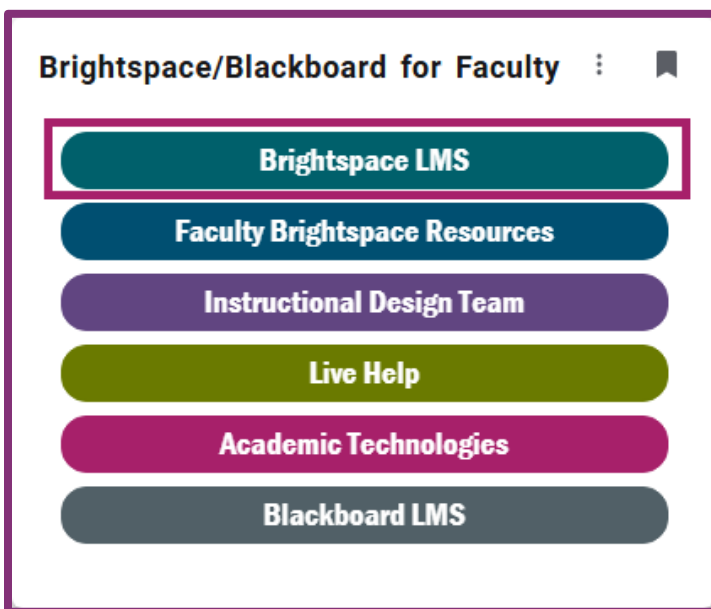
Creating a Sandbox Course

Accessing Brightspace

Start by logging into My Tri-C Space. From there, navigate to the "Brightspace for Faculty" card.
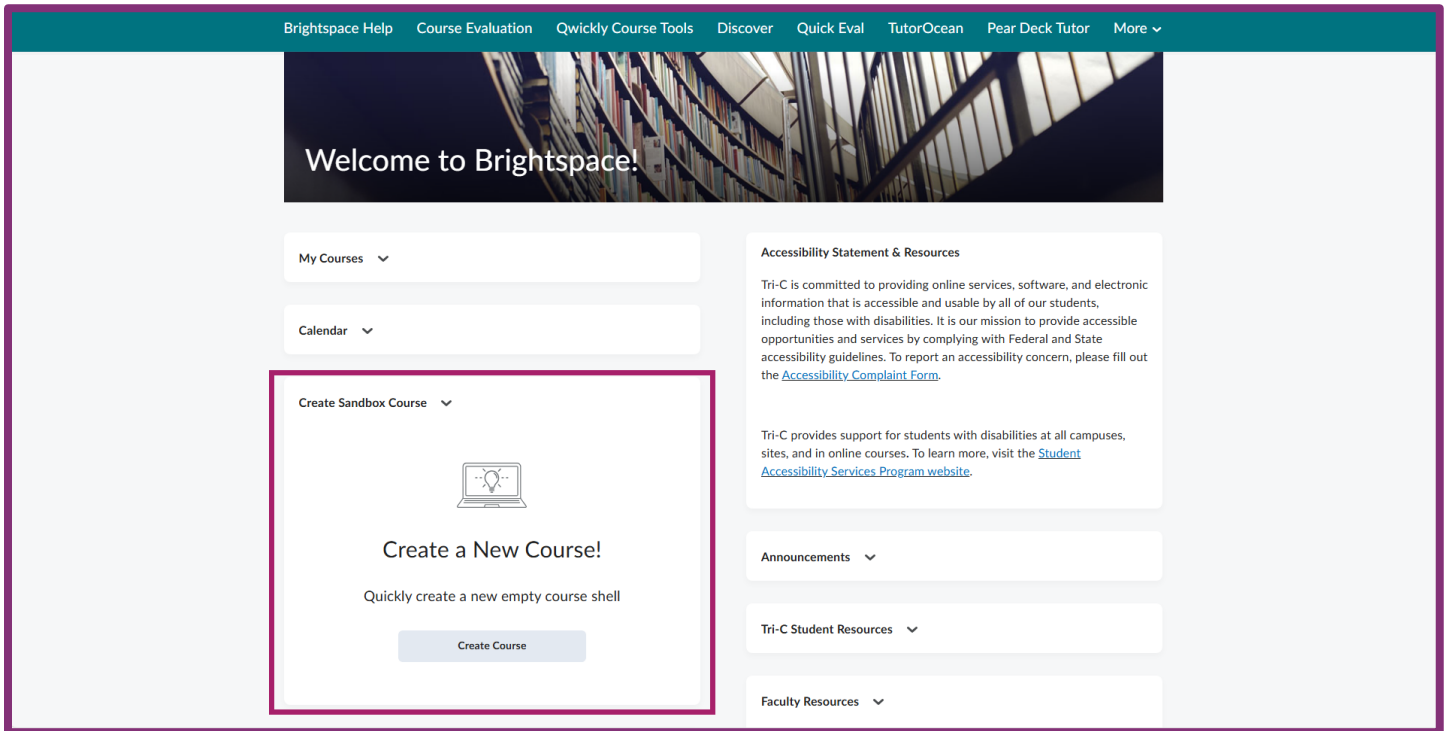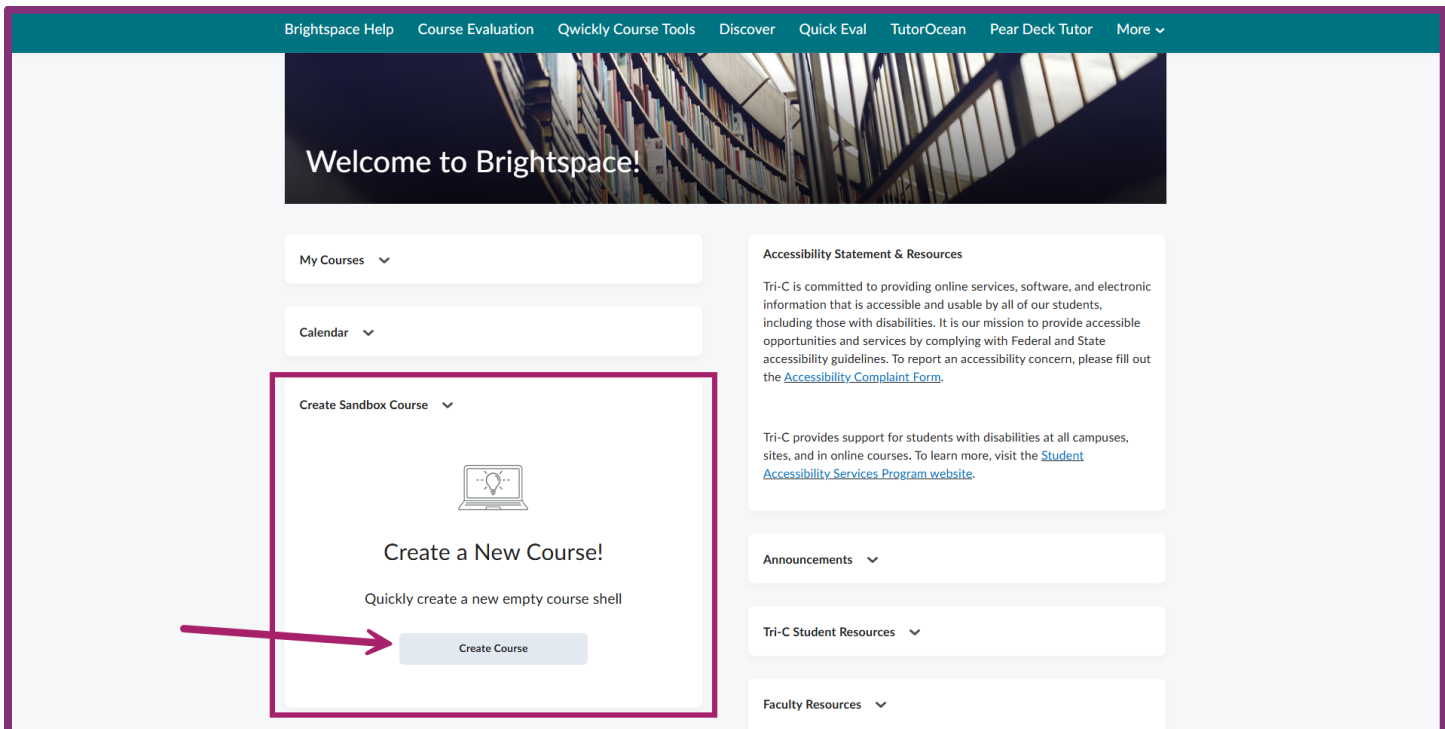

Then select "Brightspace LMS"

Creating the Sandbox Course

Once on the Institution Homepage, scroll down to the "Create Course" Widget.

Then select the "Create Course" button in the widget.

Course Information and Creation

This next screen will prompt you to add a name for the course site, as well as to place the course under a department. Since this is a sandbox course, the only department option will be "User Sandboxes". Once these fields have been completed, select "Next".


Review the information to ensure that it is correct, then select "Create Course"

Accessing Sandbox Courses

You will now see a course site creation verification screen, which will give you the following options:

a. To access the course that was just created, select "Go to classlist" or "Go to course homepage"
b. To create another course site, select "Create another course"
c. If you are finished and want to access the course site at another time, select "Done"
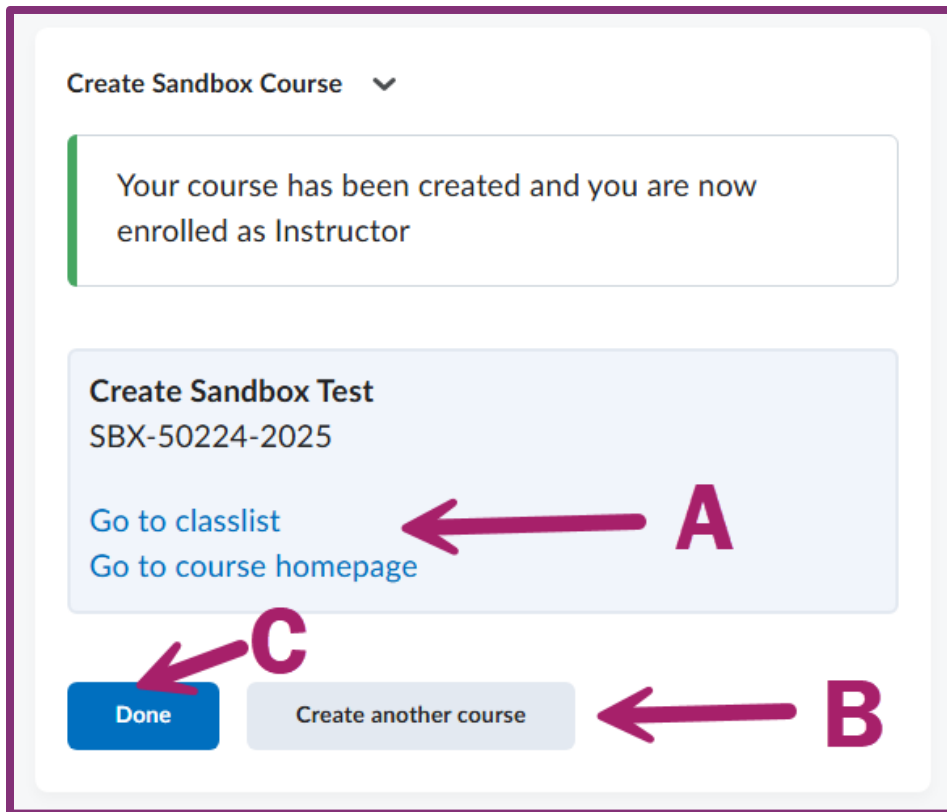
To access the course site at a later date, view the "My Courses" Widget on the Brightspace home page. Once there, select the "Use Sandboxes" tab and select the course card for the course.
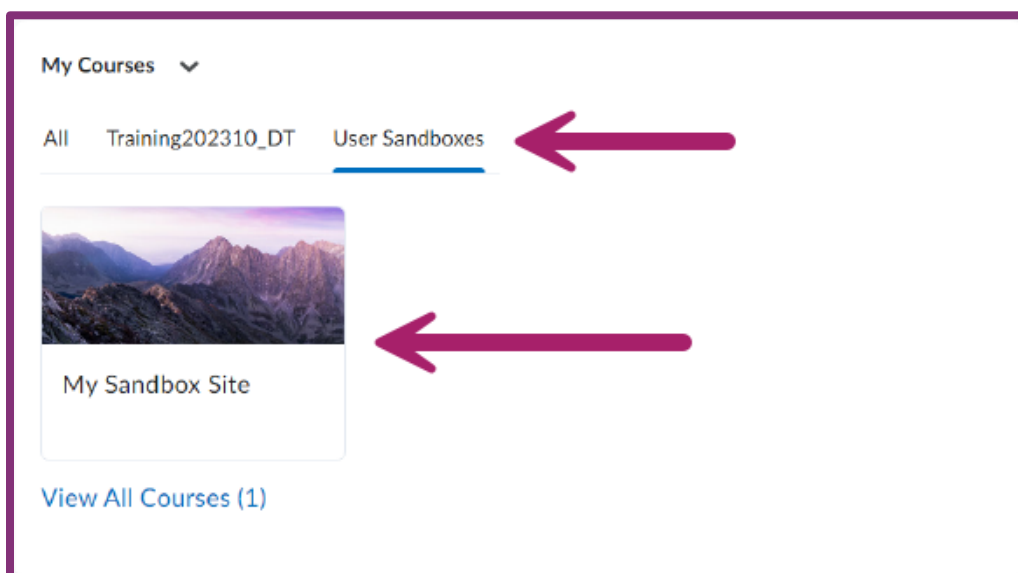
Need Help?

If you need help designing your course, are looking for recommendations for course layout, or ways to best utilize sandboxes for your courses, please contact the Instructional Design Team.

- [Book a virtual appointment](#)
- [Email us to meet in-person](#)

If you need help with the "how to" of any items in this article, please email OLAT@tri-c.edu to get assistance from the Help Desk.

If you're not sure whom to contact, please review our [Faculty Support Flowchart](#).